

NUTLEY PUBLIC SCHOOLS

Application for use of School Buildings

Note Regulations on Other Side

Nutley, N. J. _____ 19__

APPLICATION is hereby made to the Board of Education, Town of Nutley, New Jersey, for the use of the following facilities at _____ School for the periods indicated:

Facilities	Equipment	To be used for purpose of	Date	Hours From	To
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Will an Admission Be Charged _____ Proceed to be used for _____

It is hereby understood and agreed that if this application is granted, applicant will pay the rental charge, comply with the rules and regulations set forth on the reverse side hereof, and indemnify and save harmless the Nutley Board of Education from any and all claims for loss or damage to property and personal injury and death arising from applicant's use of the facilities and equipment.

Applicant represents that it does not advocate the overthrow of the government of the United States or of the State of New Jersey by force, violence, or unlawful means.

This application must be filed at least 35 days prior to the date requested.

If lecture, forum or political meeting, list names of speakers _____

Outline of subjects to be covered _____

Name of Organization

Signature of Executive Officer

Address

Telephone

Approved _____ 19__

By _____

Secretary/Business Administrator
Board of Education

Please address this application to Business Office, Board of Education, 375 Bloomfield Avenue, Nutley, New Jersey, 07110. Telephone 661-8794.

MEETING CALENDAR 2019 – 2020

Name of Group/Organization: _____

Meeting Place: (School and Room Number) _____

Meeting Time: _____

Circle or “X” requested meeting dates on the calendar.

Please note school closings and single session days, they will not be scheduled.

Please notify Rental office (973-661-8794) if there is a change in your schedule during the year, as we notify building personnel and the Fire Dept. in case of emergencies.

SEPTEMBER - 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	*2-----	3	*4 -----	*5 -----	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

*September 2rd – Labor Day-School Closed

*September 4th– First Day of School – Half Day Session

* September 5th - Professional Day – Half Day Session

OCTOBER - 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	*11-----	12
13	*14-----	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

*October 11th – Professional Day – Half Day Session

*October 14th – Columbus Day – School Closed

NOVEMBER - 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	*5-----	6	*7 -----	*8-----	9
10	11	12	13 -----	*14 -----	15	16
17	18	*19-----	*20-----	*21-----	22	23
24	25	26	*27-----	*28-----	*29-----	30

*November 5th – Election Day – School Closed

*November 7th & 8th - NJEA Convention-School Closed

*November 19th-21st –Parent/Teacher Conferences-Single Session (Elementary)

*November 27th – Thanksgiving Recess- Half Day Session

*November 28th–29th - Thanksgiving Recess-School Closed

MEETING CALENDAR 2019 – 2020

DECEMBER - 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	*23-----	*24-----	*25-----	*26-----	*27-----	*28-----
*29-----	*30-----	*31-----				

***December 23rd–December 31 – Holiday Recess-School Closed**

JANUARY - 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			*1-----	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	*17 -----	18
19	*20-----	21	22	23	24	25
26	27	28	29	30	31	

***January 1st – Holiday Recess-School Closed**

***January 17th – Professional Day – Half Day Session**

***January 20th - Dr. Martin Luther King, Jr. Day – School Closed**

FEBRUARY – 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	*17 -----	*18 -----	*19 -----	*20 -----	*21 -----	22
23	24	25	26	27	28	29

***February 17th - February 21st –Winter Recess - School Closed**

MARCH – 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	*27-----	28
29	30	31				

***March 27th – Professional Day – Half Day Session**

MEETING CALENDAR 2019 – 2020

APRIL - 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	*10-----	11
12	*13 -----	*14 -----	*15 -----	*16 -----	*17-----	18
19	20	21	22	23	24	25
26	27	28	29	30		

***April 10th-April 17th –Spring Recess - School Closed**

MAY - 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	*18 -----	19	20	21	22	23
24	*25-----	26	27	28	29	30
31						

***May 18th – Professional Day – Half Day Session**

***May 25th - Memorial Day – School Closed**

JUNE - 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	*24 -----	25	26	27
28	29	30				

***June 24th – Last Day of School**

Total Number of Meetings Scheduled for 2019 – 2020 School Year: _____

Schedule Completed By: (Name) _____

Phone Number _____ Date: _____

Please Print

REMEMBER TO MAKE A COPY FOR YOURSELF!